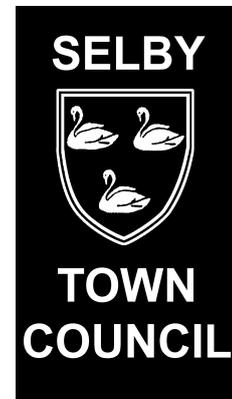


Town Clerk
Mrs G Bell

Tel No 01757 708449
E-Mail: g.bell@selbytowncouncil.gov.uk



17 February 2026

Dear Councillor

Selby Town Council,
The Town Hall,
York Street
Selby YO8 4AJ
Tel: 01757 708449
Email:
admin@selbytowncouncil.gov.uk

Town Council Meeting - Monday 23 February 2026

You are hereby summoned to attend the meeting of the Town Council which has been arranged for **MONDAY 23 February 2026, at the TOWN HALL, YORK STREET, SELBY.**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.

Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

To ensure that all matters on this agenda are given due consideration we would ask councillors not to use IT equipment during council meetings for non-meeting activities.

Yours sincerely

G Bell

Clerk to the Council

To: All Town Councillors

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AGENDA

141 PUBLIC QUESTIONS

142 APOLOGIES FOR ABSENCE

To **receive** any apologies for absence.

143 DISCLOSURES OF INTEREST

144 NORTH YORKSHIRE MAJOR PROJECTS TEAM

To **receive** an update on the TCF project from the Economic & Regeneration Project Manager.

145 MINUTES OF LAST MEETING

145.1 Council

To **confirm** as a correct record the minutes of the meeting of Council, held on 27 January 2026. (Pages 6 to 14 attached)

145.2 Updates from last meeting

To **note** there are no updates from the last meeting.

145.3 Finance and Staffing Committee

To **confirm** as a correct record the minutes of the Finance and Staffing Committee, held on 16 February 2026. (Page 15 to 19 attached)

RECOMMENDATION TO COUNCIL:

FS38.2 Dignity at Work Policy

- i. The Dignity at Work Policy be approved with no changes, and**
- ii. The review date be set for 3 years**

FS44.2 Staff Report

- i. The Clerks hours be reduced to 32hrs a week starting 1 April 2026, and**
- ii. The Deputy Clerks hours be increased to 35hrs a week starting 1 April 2026.**

FS46 STREETLIGHTING

- i. The full replacement of the following lanterns in Abbey Place, LP22A, LP26B, LP25B, LP24B, LP27B and LP28B and 1no. corner bracket at a cost of £5,571.54 + VAT, and**
- ii. The cost be taken from EMR Efficiency Fund.**

146 CORRESPONDENCE RECEIVED.

There has been no correspondence received.

147 ACCOUNTS

147.1 Payments

To **note** a folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 January 2026 are attached for **consideration**. (Pages 20 to 23 attached)

To **note** that there have been billing issues with SSE which is under investigation by Utility Aid. Two payments on the 8 January were for the same meter and this account is currently showing in credit.

147.2 Balances

The balance at the Unity Bank on 31 January 2026 was £894,936.36, the balance at the Lloyds Bank on 31 January 2026 was £10,774.22 and the value of the funds on term deposit are:

- £87,980.29 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12 month term deposit)
- £100,000 with Hinkley & Rugby (90 day notice account)
- £95,776.60 (Bid Market Valuation as of 31 January 2026, Mid-Market Valuation £97,284.49) with Churches, Charities and Local Authorities (CCLA) Property Fund. (Page 24 attached)

147.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for February 2026.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
February 2026	£0.00	
Balance		£500.00

148 TRAINING

148.1 Staff Training

To **note** that the deputy clerk has attended a website accessibility webinar and a public rights of way webinar.

148.2 Councillor Training

To **note** that there has been no councillor training completed.

149 POLICIES TO BE REVIEWED

To **note** that there are no policies due to be reviewed.

150 TOWN CLERK'S REPORT

To **receive** and **consider** the Clerk's report. (Pages 25 to 26 attached)

151 PLANNING CONSULTATION RESPONSES

151.1 Planning Consultations

To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council. (Pages 27 to 29 attached)

152 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 153 to 154).

153 SALARIES AND OVERTIME

To **approve** the February 2026 Schedule of Salary Payments.

154 SUPPORT FOR REFUGEES IN OUR COMMUNITY

To **consider** ways of welcoming and supporting refugees in our community.

155 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

To **consider** and **approve** the Draft Schedule of Meetings 2026/27 (Page 30 attached).

Monday 3 March 2026

Health, Safety & Welfare Working Group

Monday 9 March 2026

Town Hall Management Committee

Monday 16 March 2026

Land & Property Committee

Monday 23 March 2026

Environment Committee

Monday 30 March 2026

Council

Monday 13 April 2026

Grants Meeting

Monday 27 April 2026

Council

Monday 11 May 2026

Finance & Staffing Committee

Wednesday 13 May 2026

Ann. Town Meet. & Grants Present.

Monday 18 May 2026

Annual Council and Council