



MINUTES OF THE PROCEEDINGS OF THE MEETING OF SELBY TOWN COUNCIL HELD MONDAY 24 NOVEMBER 2025 AT THE TOWN HALL, YORK STREET, SELBY

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PRESENT: Cllr S Shaw-Wright, M Dyson, K Arthur, T Beharrell, F Matthews, M Davis, K Franks, M Lawton, R Pope, S Andrew, R Harrison, C Laskey and A Stephenson

Chair Cllr S Shaw-Wright opened the meeting. Council were notified that agenda items 109.2, 109.3, 109.4, 109.5 and 109.6 would not be considered at this meeting. These will be dealt with under the Clerks delegation of authority and reported at January council meeting.

Cllr S Shaw-Wright welcomed new councillor Andrea Stephenson. Council members introduced themselves.

98 PUBLIC QUESTIONS

There were no members of the public present.

99 APOLOGIES FOR ABSENCE

Cllr J Proud, C Middlebrook, H Davis and W Nichols.

100 DISCLOSURES OF INTEREST

There were no disclosures of interest.

101 MINUTES OF LAST MEETING

101.1 Council

The minutes of the meeting of Council, held on 27 October 2025 were considered.

Agenda item 91 resolution point ii has been amended to 'The Clerk contacts the project leader of the Town Investment Plan regarding inclusion of the Town Council projects'.

RESOLVED: That the minutes of the meeting of Council, held on 27 October 2025 be approved as a correct record subject to the abovementioned amendments.

102 SAFER STREETS INITIATIVE

It was noted that Inspector Campbell was unable to attend this meeting. The report provided was received.

Council thanked Inspector Campbell for providing the report.

It was requested that other areas of town are considered such as Flaxley Road and Abbots Road where e-scooters are an issue.

It was requested that anti-social behaviour in all vehicles, bikes without lights, dangerous parking and streetlights are also considered.

Council asked for more information about the CCTV improvements and that Highways are contacted regarding congestion at school drop off and pick up times.

RESOLVED THAT:

- i. The report be received,
- ii. The Deputy Clerk thanks Inspector Campbell for the report and requests that other areas of town are considered such as Flaxley Road and Abbots Road. And that anti-social behaviour in all vehicles, bikes without lights, dangerous parking and streetlights are also considered,
- iii. The Deputy Clerk contacts Selby College to request that students are spoken to about the use of e-scooters, and
- iv. The Deputy Clerk contacts North Yorkshire Highways regarding congestion at school drop off and pick up times at Selby High School and Brayton Academy.

103 HATE CRIME AWARENESS WEEK

The update from the Community, Safety and CCTV Team was received.

Council requested that Safer North Yorkshire are provided with the dates of the special event markets and offered a place if they would like to attend.

RESOLVED THAT:

- i. The report be received, and
- ii. The Market and Events Manager contacts the Community Safety Officer with the list of event dates to offer a place to attend.

104 CORRESPONDENCE RECEIVED.

104.1 Letter from Monk Fryston Parish Council

The correspondence from Monk Fryston Parish Council was received. Council agree that North Yorkshire Council should change its Vehicle Activated Signs (VAS) protocol.

RESOLVED THAT:

- i. The correspondence be received,
- ii. The Deputy Clerk contacts North Yorkshire Council Highways to request that it changes its VAS protocol, including the potential for SID trials, and
- iii. The Deputy Clerk contacts Monk Fryston Parish Council to confirm that they will be making the above request.

105 ACCOUNTS

105.1 Payments

A folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 October 2025 were considered.

Payments for approval over £1,500 are listed below:

Celtic Fireworks - £2,722.20 – Fireworks
PRS - £1,716.34 – Music Licence

The following payment made by the Clerk using delegated powers since the last meeting of Council for over £1,500 to be noted

Alan Wood Partners - £2,109.00 – Safe Working Loads Assessment

RESOLVED THAT:

- i. **The list of payments between 1 – 31 October 2025 in the sum of £69,807.71, the credit card payments made between 1 – 31 October 2025 in the sum of £2,532.81 and the petty cash payments made between 1 – 31 October 2025 in the sum of £416.33 be approved, and**
- ii. **The abovementioned payments over £1,500 be approved.**

105.2 Balances

The balance at the Unity Bank on 31 October 2025 was £1,035,462.95, the balance at the Lloyds Bank on 31 October 2025 was £11,196.97 and the value of the funds on term deposit are:

- £87,498.09 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12 month term deposit)
- £100,000 with Hinkley & Rugby (90 day notice account)
- £95,692.32 (Bid Market Valuation as of 31 October 2025, Mid-Market Valuation £97,198.91) with Churches, Charities and Local Authorities (CCLA) Property Fund.

RESOLVED: That the balance at the Unity Trust Bank, Lloyds Bank and funds on long term deposit be noted.

105.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for November 2025.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
November 25	£0.00	

Balance		£500.00
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RESOLVED: That the update be noted.

106 TRAINING

106.1 Staff Training

It was noted that the Deputy Clerk has passed all FILCA modules.

106.2 Councillor Training

It was noted that no further training has been requested.

Council agreed to pre-approve any new councillor training for Cllr Stephenson.

RESOLVED THAT:

- i. The update be noted, and
- ii. That training be pre-approved for Cllr Stephenson.

107 POLICIES TO BE REVIEWED

It was noted that there are no policies due to be reviewed.

RESOLVED: That the update be noted.

108 TOWN CLERK'S REPORT

The Clerk's report was received.

Past Events

Council thanked the Town Council staff for their work at the Bonfire and Remembrance Events.

RESOLVED: That the update be noted.

109 PLANNING CONSULTATION RESPONSES

109.1 Planning Consultations

The report on Planning Consultations dealt with under delegated authority since the last meeting of Council was received.

RESOLVED: That the update be noted.

Items 109.2, 109.3, 109.4, 109.5 and 109.6 were not considered. These will be dealt with under the Clerks delegation of authority and reported at January council meeting.

RESOLVED: That the update be noted.

110 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 111 to 113).

111 SALARIES AND OVERTIME

The November 2025 Schedule of Salary Payments were approved.

RESOLVED: That the November 2025 Schedule of Salary Payments in the sum of £24,480.11 be approved.

112 STAFFING UPDATE

An update from the Deputy Clerk was received.

RESOLVED: That the update be noted.

113 SUPPORT FOR REFUGEES IN OUR COMMUNITY

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

114 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 1 December 2025
Monday 15 December 2025
Monday 12 January 2026
Monday 26 January 2026
Monday 9 February 2026

Land & Property Committee - Cancelled
Council Special Budget Meeting
Environment Committee
Council
Finance & Staffing Committee