

**Town Clerk**  
**Mrs G Bell**

Tel No 01757 708449  
E-Mail: [g.bell@selbytowncouncil.gov.uk](mailto:g.bell@selbytowncouncil.gov.uk)



20 January 2026

Dear Councillor

Selby Town Council,  
The Town Hall,  
York Street  
Selby YO8 4AJ  
Tel: 01757 708449  
Email:  
[admin@selbytowncouncil.gov.uk](mailto:admin@selbytowncouncil.gov.uk)

### **Town Council Meeting - Monday 26 January 2026**

You are hereby summoned to attend the meeting of the Town Council which has been arranged for **MONDAY 26 January 2026, at the TOWN HALL, YORK STREET, SELBY.**

*In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.*

*Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.*

*To ensure that all matters on this agenda are given due consideration we would ask councillors not to use IT equipment during council meetings for non-meeting activities.*

Yours sincerely

*G Bell*

Clerk to the Council

To: All Town Councillors

---

## Contents

122	PUBLIC QUESTIONS.....	3
123	APOLOGIES FOR ABSENCE .....	3
124	DISCLOSURES OF INTEREST.....	3
125	MINUTES OF LAST MEETING.....	3
125.1	Council .....	3
125.2	Updates from last meeting .....	3
	125.3 Council Special Budget Meeting .....	5
	125.4 Environment Committee .....	5
126	CORRESPONDENCE RECEIVED.....	5
126.1	Email regarding Vehicle Activated Signs.....	5
127	ACCOUNTS .....	5
127.1	Payments .....	5
127.2	Balances.....	6
127.3	Wedding Virement.....	6
128	TRAINING .....	6
128.1	Staff Training .....	6
128.2	Councillor Training.....	6
129	POLICIES TO BE REVIEWED.....	6
130	TOWN CLERK'S REPORT .....	7
131	INTERNAL AUDIT REPORT.....	7
132	BOUNDARY REVIEW .....	7
133	SHOP FOR THE FUTURE .....	7
134	PLANNING CONSULTATION RESPONSES.....	7
134.1	Planning Consultations .....	7
134.2	Planning Application .....	7
135	PRIVATE SESSION.....	7
136	FIRE COMPARTMENT SURVEY .....	7
137	SALARIES AND OVERTIME .....	7
138	SUPPORT FOR REFUGEES IN OUR COMMUNITY .....	7
140	CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS.....	8

## **AGENDA**

### **122 PUBLIC QUESTIONS**

### **123 APOLOGIES FOR ABSENCE**

To **receive** any apologies for absence.

### **124 DISCLOSURES OF INTEREST**

### **125 MINUTES OF LAST MEETING**

#### **125.1 Council**

To **confirm** as a correct record the minutes of the meeting of Council, held on 24 November 2025. (Pages 9 to 14 attached)

#### **125.2 Updates from last meeting**

CCTV improvements – Community Safety & CCTV (North Yorkshire Council)  
Work is underway to upgrade all the existing analogue cameras to digital. This will provide better quality images for surveillance and evidence. This includes cameras in Selby, Tadcaster & SIE.

Make use of the NYNET fibre network to reduce costs of running on BT fibres. The monitoring will be brought inhouse via the CCTV Control Room at Harrogate. The current contract with a third party provider is due to expire at the end of March 2026.

Police airwaves are already in place.

Evidence will be provided digitally via a NICE NYP Cloud based system so no need for officers to travel to Harrogate for reviews or evidence.

The Shopwatch radio scheme will also be moved across so that users of the scheme in Selby can talk to operators direct – deal with incidents live ie shoplifting.

The CCTV service will be working with local NPT's to promote the service nearer to the 'go live' date.

There is a strategic review taking place by NYC for public open space CCTV, happy to update once more information is available.

At the current time there are no plans to increase the number of cameras.

Cameras are sited at Park Street, James Street, Finkle Street, Gowthorpe, Scott Road, Micklegate, Toll Bridge and Selby Abbey.

Safer Streets – Selby District NPT (North Yorkshire Police)

## Additional Areas – outside the town centre

These locations will be reviewed and consider whether they can be included in future phases of the initiative, particularly where e-scooter use and anti-social behaviour have been highlighted.

## Anti-Social Behaviour & Street Lighting

While issues such as dangerous parking and bikes without lights are important, parking enforcement does not fall under this scheme. Street lighting is managed by the council, so they are best placed to provide updates on improvements in that area. We do however work closely with the road safety team who have been running an operation call Op Dark Night that was targeting these issues force wide with days of enforcement.

## CCTV Improvements

Significant upgrades have been made to the town's CCTV system. These include improved camera coverage and the introduction of 24/7 live monitoring, which Selby has not had for several years. This brings Selby in line with other towns across North Yorkshire and York and represents a major step forward for public safety.

## Speed Indicator Devices – From Area7 (North Yorkshire Council)

This has been raised several times over the last couple of weeks so a report is going to be prepared in the New Year for members to decide on the future of community owned VAS/SID's.

There will be a press release issued if there is a decision made that results in a change to the existing policy.

## E scooters – Selby College

The college run a number of compulsory sessions for young people including one on our Goals (Tutorial) sessions which is designed by the charity Break which focuses on Road Traffic Collisions and has a specific focus on E scooters alongside motor bikes mopeds and cars.

They also have a College Safety Week which is happening this week – so will reiterate the key messages around e-bike/scooter safety with the young people.

## School Congestion – Highways (North Yorkshire Council)

Unfortunately, we see some form of increased vehicle activity outside most schools across the area at the school pick up and drop off times. There is nothing the Highway Authority can do; any waiting restrictions will just push the vehicles that do collect children elsewhere which doesn't resolve any issues it just moves them along. I am aware that the schools tend to only let the school buses on the premises at drop off and collection times as a health and safety measure for the children.

That been said, if parents are parking in such a way as to cause an obstruction, compromise safety then it is a traffic offence and North Yorkshire Police have powers under Regulation 103 of the Road Vehicles (Construction and Use) Regulations 1986 'No person in charge of a motor vehicle or trailer shall cause or permit the vehicle to stand on a road so as to cause any unnecessary obstruction of the road' to issue a fixed notice penalty. So, it may be prudent to raise with the local constabulary or PCSO as they may attend a few mornings/afternoons to speak to the parents who are parking inconsiderably.

Leaflets have been sent schools regarding parking. (Pages 15 to 16 attached)

#### 125.3 Council Special Budget Meeting

To **confirm** as a correct record the minutes of the Council Special Budget Meeting held on 15 December 2025. (Pages 17 to 19 attached)

#### 125.4 Environment Committee

To **confirm** as a correct record the minutes of the Environment Committee, held on 12 January 2026. (Page 20 to 24 attached)

### **RECOMMENDATION TO COUNCIL:**

#### **E35 SUSTAINABILITY CLINIC PROJECT PARTNER**

**That a request is made to North Yorkshire Council for a traffic survey to be completed in and around the town due to visible increases in traffic volumes.**

#### **126 CORRESPONDENCE RECEIVED.**

##### 126.1 Email regarding Vehicle Activated Signs

To **receive** the request regarding VAS and **consider** a response. (Pages 25 to 26 attached)

#### **127 ACCOUNTS**

##### 127.1 Payments

To **note** a folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 30 November 2025 and 1 – 31 December 2025 are attached for **consideration**. (Pages 27 to 35 attached)

Payments for approval over £1,500 are listed below:

N2E - £2,340.00 – Fire Strategy Drawing 1811

N2E - £3,000.00 – Fire Strategy Drawing Town Hall  
Christmas Plus - £2,347.20 – Dismantle of Festive Display 30% now due  
Groundwork - £1,800.00 – Works to thin the woodland at Bondgate

The following payment made by the Clerk using delegated powers since the last meeting of Council for over £1,500 to be noted

Christmas Plus - £5,476.80 – Installation  
Empire - £4,773.00 – Bonfire Security

## 127.2 Balances

The balance at the Unity Bank on 31 December 2025 was £929,614.62, the balance at the Lloyds Bank on 31 December 2025 was £10,688.47 and the value of the funds on term deposit are:

- £87,980.29 with Unity Trust Bank Savings Account (Instant Access)
- £85,000 with Unity Trust (12 month term deposit)
- £100,000 with Hinkley & Rugby (90 day notice account)
- £95,726.33 (Bid Market Valuation as of 31 December 2025, Mid-Market Valuation £97,233.43) with Churches, Charities and Local Authorities (CCLA) Property Fund. (Page 36 attached)

## 127.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for December 2025 and January 2026.

<b>Virements – Wedding Budget £500</b>		
<b>Details 2025/26</b>	<b>Cost £</b>	<b>Balance against Budget</b>
Balance b/fwd.		£500.00
December 25	£0.00	
January 26	£0.00	
Balance		£500.00

## 128 TRAINING

### 128.1 Staff Training

To note that there has been no staff training completed.

### 128.2 Councillor Training

To note that there has been no councillor training completed.

## 129 POLICIES TO BE REVIEWED

To note that there are no policies due to be reviewed.

**130 TOWN CLERK'S REPORT**

To **receive** and **consider** the Clerk's report. (Pages 37 to 38 attached)

**131 INTERNAL AUDIT REPORT**

To **receive** the report from the internal auditor. (Pages 39 to 41 attached)

**132 BOUNDARY REVIEW**

To **note** that the boundary review has been published and that subject to approval by parliament the boundaries will be effective from May 2027. The link has been sent to all councillors by the deputy clerk.

**133 SHOP FOR THE FUTURE**

To **receive** the project summary and **consider** support for phase three of the project. (Pages 42 to 46 attached)

**134 PLANNING CONSULTATION RESPONSES****134.1 Planning Consultations**

To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council. (Pages 47 to 49 attached)

**134.2 Planning Application**

To **receive** and **consider** a response on the following planning application: **ZG2025/1238/FUL Conversion of first and second floor to form 3 No flats. The Wedding Shop, 8 The Crescent, Selby [ZG2025/1238/FUL | Conversion of first and second floor to form 3 No flats | The Wedding Shop 8 The Crescent Selby YO8 4PD](#)** (Page 50 attached)

**135 PRIVATE SESSION**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 136 to 138).

**136 FIRE COMPARTMENT SURVEY**

To **receive** and **consider** the quotation for the Fire Compartment Survey remedial works. (Pages 51 to 52 attached)

**137 SALARIES AND OVERTIME**

To **approve** the December 2025 and January 2026 Schedule of Salary Payments.

**138 SUPPORT FOR REFUGEES IN OUR COMMUNITY**

To **consider** ways of welcoming and supporting refugees in our community.

## 140 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

<b>Monday 16 February 2026</b>	<b>Finance &amp; Staffing Committee</b>
<b>Monday 23 February 2026</b>	<b>Council</b>
<b>Monday 9 March 2026</b>	<b>Town Hall Management Committee</b>
<b>Monday 16 March 2026</b>	<b>Land &amp; Property</b>
<b>Monday 23 March 2026</b>	<b>Environment Committee</b>
<b>Monday 30 March 2026</b>	<b>Council</b>