



**MINUTES OF THE PROCEEDINGS OF SELBY TOWN COUNCIL
BUDGET MEETING HELD ON MONDAY 15 DECEMBER 2025 AT
THE TOWN HALL, YORK STREET, SELBY**

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PRESENT: Cllr S Shaw-Wright, J Proud, F Matthews, M Davis, S Andrew, R Harrison, A Stephenson, K Franks, C Laskey, H Davis, T Beharrell and M Dyson

115 PUBLIC PARTICIPATION PERIOD

There were no members of the public in attendance.

116 APOLOGIES FOR ABSENCE

Apologies received from Cllrs W Nichols, R Pope and K Arthur.

117 DISCLOSURE OF INTEREST

There were no disclosures of interest.

118 2025/26 ALLOCATED BALANCES POSITION

The Deputy Clerk provided the allocated balances and contingencies 2025/26 including predictions to Year End.

RESOLVED: That the Allocated Balance report be noted.

119 2026/27 BUDGET AND PRECEPT

119.1 Proposed Budget and Precept

The Deputy Clerk provided the proposed budget and precept level for 2026/27.

The Chair of Finance and Staffing Committee provided a summary of the proposed budget.

RESOLVED: That the budget and precept figure of £774,817.00 for 2026/27 be approved with an increase, being the equivalent of £150.38 per Band D property.

119.2 Signing of Notification of Precept by the Clerk

The Deputy Clerk provided council with the Notification of Precept. It was agreed that the Precept notification would be for £774,817.00. Council agreed that the Chair and Deputy Clerk should sign the notification in the absence of the Town Clerk.

RESOLVED: That the Deputy Clerk notify North Yorkshire Council of the Precept for 2026/27 being £774,817.00

119.3 Anticipated Spend from Ear Marked Reserves

The Clerk provided the Anticipated Spend from EMR Budget 2026/27 report.

RESOLVED: That the Anticipated Spend be approved for 2026/27 subject to the proposals being presented to the relevant committee and approved by council

120

PROPOSED SERVICE CHARGES 2026/27

The Deputy Clerk provided the proposed service charges for 2026/27 for council to consider.

RESOLVED THAT:

- i. An increase in market rent by £0.05 per ft,**
- ii. Cemetery Charges are amended as per the schedule presented at the meeting, and**
- iii. The awarded land tenants are notified of the increases to rents as per the schedule presented at the meeting.**

Council members thanked Cllr Matthews for the work that has been done in preparing the budget and throughout the year.

Cllr Matthews thanked the Clerk for their time and work preparing and the financial information in conjunction with the Town Council Staff.

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CLOSURE OF MEETING AND DATE OF NEXT MEETINGS

Monday 12 January 2026
Monday 26 January 2026
Monday 9 February 2026
Monday 2 March 2026

Environment Committee
Council
Finance & Staffing Committee
Land & Property Committee

Budget Costs

Expenditure/Income and Precept

Budget Costs Expenditure/Income and Precept

Code		Committee	Item	Approved 25/26	Proposed 26/27
101	EXPENDITURE	F&S	Administration	20,852	21,300
102	EXPENDITURE	F&S	Salaries Contracted Hours	490,827	499,077
102	EXPENDITURE	F&S	Salaries Additional Hours (Gross)	20,475	21,905
103	EXPENDITURE	F&S	Civic Occasions (Remembrance)	3,100	3,250
104	EXPENDITURE	F&S	Mayors Allowance	1,600	1,600
105	EXPENDITURE	F&S	Grants	40,000	40,000
107	EXPENDITURE	F&S	Publicity & Promotions	7,000	7,000
108	EXPENDITURE	F&S	Insurance	14,500	15,000
109	EXPENDITURE	F&S	Subscriptions	3,090	4,500
110	EXPENDITURE	F&S	Training (Staff)	4,000	5,000
111	EXPENDITURE	F&S	Bank Fees	1,000	1,000
114	EXPENDITURE	F&S	Councillors Training	600	600
115	EXPENDITURE	F&S	Community Woodland	3,000	3,000
123	EXPENDITURE	F&S	Licences	10,300	11,700
201	EXPENDITURE	L&P	Allotments	5,150	5,305
202	EXPENDITURE	L&P	Cemetery	24,240	25,065
203	EXPENDITURE	L&P	Longmann Hills Farm	1,450	1,490
204	EXPENDITURE	L&P	Town Hall	31,250	32,250
205	EXPENDITURE	L&P	Grounds Maintenance	9,450	9,735
206	EXPENDITURE	L&P	Cemetery Lodge	900	900
207	EXPENDITURE	F&S	Weddings	1,200	1,200
208	EXPENDITURE	L&P	1811 Building	23,434	24,135
220	EXPENDITURE	L&P	Play Areas	5,250	5,500
230	EXPENDITURE	L&P	Street Lighting	7,600	7,800
232	EXPENDITURE	L&P	Public Clocks	500	515
240	EXPENDITURE	L&P	Section 106	-	-
251	EXPENDITURE	L&P	PWLB - repayment	48,226	50,800
302	EXPENDITURE	Events	Twining	1,750	2,000
303	EXPENDITURE	Events	Selby In Bloom	5,600	5,770
304	EXPENDITURE	Events	Family Fun Day	23,500	23,500
305	EXPENDITURE	Events	Christmas Lights	21,600	21,700
306	EXPENDITURE	Events	Community Bonfire	12,200	12,500
307	EXPENDITURE	Events	Beer Festival	5,400	5,560
340	EXPENDITURE	L&P	Chapel project	700,000	700,000
402	EXPENDITURE	Other	Arts & Culture	81,000	82,000
403	EXPENDITURE	Other	Markets	5,150	5,300
404	EXPENDITURE	Events	Special Events / Markets	8,800	9,100
405	EXPENDITURE	Other	Contingencies	10,000	10,000
406	EXPENDITURE	Other	Capital Fund	-	3,000
407	EXPENDITURE	Other	Asset Replacement	40,000	58,000
408	EXPENDITURE	Other	Reserve Fund	-	-
411	EXPENDITURE	Other	Election Fund	5,000	-
412	EXPENDITURE	Other	Cemetery Paths / Trees	-	3,000
414	EXPENDITURE	Other	Cemetery Long term Dev Fund	6,000	15,000

[illegible]

	Total Expenditure	1,704,994	1,756,057

111	INCOME	F&S	Bank Interest Received	3,000	3,000
112	INCOME	F&S	Community Trust	38,000	38,000
201	INCOME	L&P	Allotments	7,500	8,000
202	INCOME	L&P	Cemetery	90,000	95,000
202	INCOME	L&P	Cemetery Maintenance/Perpetuity	-	-
203	INCOME	L&P	Longmann's Hill Farm	12,924	13,312
204	INCOME	L&P	Town Hall	6,500	6,750
206	INCOME	L&P	Cemetery Lodge Rent	3,812	3,812
207	INCOME	Events	Wedding Bookings	3,000	2,000
208	INCOME	L&P	1811 Building	1,800	2,000
303	INCOME	Events	Selby In Bloom	600	600
304	INCOME	Events	Family Fun Day	1,350	1,350
305	INCOME	Events	Christmas Lights / Switch On	500	500
306	INCOME	Events	Community Bonfire	1,000	1,000
307	INCOME	Events	Beer Festival	7,200	7,416
340	INCOME	L&P	PWLB	700,000	700,000
402	INCOME	Other	Arts & Culture	71,000	72,000
403	INCOME	Other	Markets	17,200	17,400
404	INCOME	Events	Special Events / Markets	8,800	9,100

[illegible]

	Total Income	974,186	981,240
	Precept	730,808	774,817
	No of Band D equivalent properties	5,042.40	5,152.54
Council Tax per Band-D property	£ 144.93	£ 150.38	

STC: Schedule of Charges			Approved 2025/26	Proposed 2026/27	Comments
Town Hall	Studio	Local per hour (Office hours 9am - 5pm)	£12.00	£12.00	No change
Town Hall	Studio	Standard per hour (Office hours 9am - 5pm)	£16.00	£16.00	No change
Town Hall	Studio	Commercial per hour (Office hours 9am - 5pm)	£33.00	£33.00	No change
Town Hall	Studio	Local - Full Day (8hrs from 9am to 5pm)	£60.00	£60.00	No change
Town Hall	Studio	Standard - Full Day (8hrs from 9am to 5pm)	£80.00	£80.00	No change
Town Hall	Studio	Commercial - Full Day (8hrs from 9am to 5pm)	£165.00	£165.00	No change
Town Hall	Studio	Local per hour (Weekday after 5pm)	£22.00	£22.00	No change
Town Hall	Studio	Standard per hour (Weekday after 5pm)	£26.00	£26.00	No change
Town Hall	Studio	Commercial per hour (Weekday after 5pm)	£43.00	£43.00	No change
Town Hall	Studio	Local per hour (Saturday & Sunday)	£46.50	£46.50	No change
Town Hall	Studio	Standard per hour (Saturday & Sunday)	£50.50	£50.50	No change
Town Hall	Studio	Commercial per hour (Saturday & Sunday)	£67.50	£67.50	No change
Town Hall	Arts Centre	Local per hour (Office hours 9am - 5pm)	£18.00	£18.00	No change
Town Hall	Arts Centre	Standard per hour (Office hours 9am - 5pm)	£28.00	£28.00	No change
Town Hall	Arts Centre	Commercial per hour (Office hours 9am - 5pm)	£45.00	£45.00	No change
Town Hall	Arts Centre	Local - Full Day (8hrs from 9am to 5pm)	£100.00	£100.00	No change
Town Hall	Arts Centre	Standard - Full Day (8hrs from 9am to 5pm)	£125.00	£125.00	No change
Town Hall	Arts Centre	Commercial - Full Day (8hrs from 9am to 5pm)	£200.00	£200.00	No change
Town Hall	Arts Centre	Local per hour (Weekday after 5pm)	£28.00	£28.00	No change
Town Hall	Arts Centre	Standard per hour (Weekday after 5pm)	£38.00	£38.00	No change
Town Hall	Arts Centre	Commercial per hour (Weekday after 5pm)	£55.00	£55.00	No change
Town Hall	Arts Centre	Local per hour (Saturday & Sunday)	£52.50	£52.50	No change
Town Hall	Arts Centre	Standard per hour (Saturday & Sunday)	£62.50	£62.50	No change
Town Hall	Arts Centre	Commercial per hour (Saturday & Sunday)	£79.50	£79.50	No change
Town Hall	Arts Centre	Taking down seating	£100.00	£100.00	No change
Town Hall	Arts Centre	Provision of Staging	£40.00	£40.00	No change
Town Hall	Arts Centre	Lights & Sound	POA	POA	No change

Markets		Regular	£1.30 per ft £4.26 per m	£1.35 per ft £4.43 per m	Last increased 2018/19
Markets		Casual	£1.70 per ft £5.58 per m	£1.75 per ft £5.74 per m	Last increased 2018/19
Markets		Bank Holiday	£2.50 per ft £8.20 per m	£2.55 per ft £8.37 per m	Last increased 2018/19
Markets		MINIMUM fee for B/Hol trader	£30.00	£30.00	No change

Cemetery	Exclusive Right of Burial	Full Plot	£824.00	£855.00	
Cemetery	Exclusive Right for Memorial				
Cemetery	Exclusive Right of Burial	Maint in Perp (Full Plot)	£464.00	£500.00	
Cemetery	Exclusive Right of Burial	Half Plot	£530.00	£550.00	
Cemetery	Exclusive Right for Memorial				
Cemetery	Exclusive Right of Burial	Maint in Perp (Half Plot)	£283.00	£300.00	
Cemetery	Exclusive Right of Burial	Transfer of rights	£129.00	£134.00	
Cemetery	Exclusive Right of Burial	Form of Assignment	£129.00	£134.00	
Cemetery	Interments	Burial	£670.00	£695.00	
Cemetery	Interments	Interment of Ashes	£206.00	£214.00	
Cemetery	Interments	Scattering Ashes	£134.00	£139.00	
Cemetery	Interments	Still born / Under 18	£0.00	£0.00	
Cemetery	Interments	Common Grave	£773.00	£802.00	
Cemetery	Interments	Overtime rate /hr	£118.00	£123.00	
Cemetery	Permits	Headstone & 1st inscription	£200.00	£208.00	
Cemetery	Permits	Vase / Plaque & 1st Inscription	£200.00	£208.00	
Cemetery	Permits	Additional Inscriptions/Replacement Memorial	£200.00	£208.00	
Cemetery	Contract rates	2 persons + van / hr	POA	POA	
Cemetery	Memorial Trees	Memorial Trees	£247.00	£256.00	
Cemetery	Copy of Deeds	Administration	£50.00	£52.00	

Town Hall Wedding Ceremony Charges

Town Hall	Studio	Ceremony only 2 hours M-F	£230.00	£230.00	No change
Town Hall	Studio	Ceremony only 2 hours Weekend	£280.00	£280.00	No change
Town Hall	Main Hall	Ceremony 2 hrs With Tiered Seating and Stage M-F	£410.00	£410.00	No change
Town Hall	Main Hall	Ceremony 2hrs With Tiered Seating and Stage Weekend	£510.00	£510.00	No change
Town Hall	Main Hall and Studio	With Tiered Seating and Stage M-F Reception and Ceremony	POA	POA	
Town Hall	Main Hall and Studio	With Tiered Seating and Stage W/E Reception and Ceremony	POA	POA	

			Approved Sept 2024 for 01/01/26	From 01/01/2027	Comments
Allotments					
Allotments	From Jan	Full	30p per sq/m	30p per sq/m	As per new agreement any tenants
Allotments	From Jan	Half	30p per sq/m	30p per sq/m	incurring increased costs on 2024 rate
Allotments	From Jan	Micro	30p per sq/m	30p per sq/m	will only pay an additional 10% each year
Allotments	From Jan	Stonebridge Paddocks	£400.00	£420.00	

			Agreed June 2025 L&P from April 2026	From April 2027	Comments
Awarded Lands					
Awarded L	From April	Awarded Land Plot A&B	£261.21	£271.14	
Awarded L	From April	Awarded Land Plot C	£292.14	£303.24	
Awarded L	From April	Awarded Land Plot D&E	£302.96	£314.47	