



MINUTES OF THE PROCEEDINGS OF THE MEETING OF SELBY TOWN COUNCIL HELD MONDAY 19 MAY 2025 AT THE TOWN HALL, YORK STREET, SELBY

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PRESENT: Cllrs F Matthews, J Proud, W Nichols, S Andrew, C Laskey, R Harrison, R Pope, H Davis, M Davis, S Shaw-Wright, T Beharrell, K Arthur, M Dyson and C Middlebrook

14 PUBLIC QUESTIONS

There were two members of the public in attendance and a representative from the Selby Times.

There were no questions.

15 APOLOGIES FOR ABSENCE

Cllr K Franks.

16 DISCLOSURES OF INTEREST

There were no disclosures of interest.

17 MINUTES OF LAST MEETING

17.1 Full Council

The minutes of the meeting of Council, held on 28 April 2025 were considered.

RESOLVED: That the minutes of the meeting of Council held on 28 April 2025 be approved as a correct record.

17.2 Updates from last meeting

Road Safety Concerns

Cllr Matthews attended the road safety surgery in February. The response to the concerns raised have been addressed in the letter from Jo Coles office.

Cllr Matthews asked the Clerk to contact the Deputy Mayors Office to ask if the email that was sent detailing further concerns had been received.

RESOLVED THAT:

- i. The letter was noted, and**
- ii. The Clerk contacts the Deputy Mayors office to ask if the email from Cllr F Matthews has been received.**

17.3 Finance and Staffing Meeting

The recommendations from the Finance and Staffing meeting, held on 12 May 2025 were considered.

The Clerk updated that FS58.2 iii has been amended to Unity Trust Bank 90 Day account.

RESOLVED THAT:

- i. The minutes of the Finance and Staffing Committee held on 12 May 2025 be approved as a correct record, subject to the abovementioned amendment, and
- ii. The following recommendations be approved:

FS57 The Annual Governance and Accountability Return for 2024/25 be approved,

- FS58.2**
- i. £70,000 be deposited in the Unity Trust Bank 6-month Term Deposit account,
 - ii. £100,000 be deposited in Hinkley & Rugby Building Society 12-month Term Deposit account (or Unity Trust 12-month Term Deposit account),
 - iii. £50,000 be deposited in Unity Trust Bank 90 Day account, and
 - iv. £50,121.89 remain in the Unity Trust Instant Access account

- FS60.2**
- i. The Annual Leave Policy be approved, and
 - ii. The review date be set for 3 years

- FS60.3**
- i. The TOIL Policy be approved, and
 - ii. The review date be set for 3 years.

18 CORRESPONDENCE RECEIVED.

It was noted that thanks have been received from Selby District Vision, Spirit of Christmas, Coultish Community Centre, Groundwork, Alfie's Cat Rescue, The Clothing Bank, Selby College, Inspire Youth Yorkshire, St John Ambulance, Selby & District Rail Users Group, North Yorkshire Citizens Advice & Law Centre, Selby & District Family History Group, Selby Tennis Club, Vale of York Athletics Club & Carers' Resource for their grant awards.

RESOLVED: That the correspondence of thanks be noted.

19 ACCOUNTS

19.1 Payments

A folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 30 April 2025 were considered.

There were no payments for approval over £1,500.

The following payment made by the Clerk using delegated powers since the last meeting of Council for over £1,500 was noted

North Yorkshire Council – £2,637.84 – Commercial Waste at Cemetery

RESOLVED THAT:

- i. The list of payments between 1 – 30 April 2025 in the sum of £105,288.54, the credit card payments made between 1 – 30 April 2025 in the sum of £714.03 and the Petty Cash payments made between 1 – 30 April 2025 in the sum of £858.33 be approved, and
- ii. The abovementioned payment over £1,500 be approved.

19.2 Balances

The balance at the Unity Bank on 30 April 2025 was £944,969.50, the balance at the Lloyds Bank on 30 April 2025 was £11,646.22 and the value of the funds on term deposit are:

- £270,121.89 with Unity Trust Bank Savings Account (Instant Access)
- £95,543.43 (Bid Market Valuation as of 30 April 2025, Mid-Market Valuation £97,047.68) with Churches, Charities and Local Authorities (CCLA) Property Fund

RESOLVED: That the balance at the Unity Trust Bank, Lloyds Bank and funds on long term deposit be noted.

19.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for May 2025.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
May 25	£0.00	
Balance		£500.00

RESOLVED: That the update be noted.

20 TRAINING**20.1 Staff Training**

It was noted that no training has been completed since the last meeting.

20.2 Councillor Training

It was noted that training is available for Councillors. The YLCA May to September Training Programme was received and specific Councillor training is marked CDF. If any councillors would like to attend any training they are to book through the Clerk.

It was noted that it had been agreed at a previous meeting that the new councillors can attend the 'Off to a Flying Start' training.

RESOLVED THAT:

- i. The update be noted, and
- ii. That councillors are to book any training through the Clerk.

21 BIG LOCAL

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

22 POLICIES TO BE REVIEWED

There were no policies to be reviewed.

RESOLVED: That the update be noted.

23 ONGOING ITEMS – CLERK UPDATE

23.1 Events

VE Day Service – The service was attended by pupils from Selby Abbey Primary School and members of the public.

Picnic in the Park – Friday 30 May – Local crafts, homemade treats and entertainment – 12 until 3pm in Selby Park

Twilight Market – Friday 13 June – Live music, food and drink vendors (local and international) with over 35 stalls.

Fun Day – Sunday 22 June – this year's theme is the 1980's.

Food, Drink and Craft Festival – Saturday 19 July – Lots of stalls, including regular farmers market attendees, entertainment, bars and street food.

Beer Festival – Saturday 2 August – 20 plus beers, pizza and live bands – Elmhirst Parker are the main event sponsor and the barrel and band sponsors are selling fast – tickets now on sale.

Forest School – Monday 4 August – run by Forest Quest – 2 sessions at Bondgate Woodland – places going quickly.

Oktoberfest – Saturday 18 October – Pumpkin carving, crafts, lots of stalls, street food, bars and live entertainment.

Bonfire & Fireworks Event – Saturday 1 November

Remembrance Service – Sunday 9 November

Cemetery Remembrance Service – Tuesday 11 November

Christmas Market & Lights Switch On Event – Saturday 29 November

23.2 Town Hall – No updates

23.3 Town Hall – Arts Centre – No updates

23.4 Town Hall – Office – No updates

23.5 Cemetery – No updates

23.6 Longmann Hills Farmhouse – No updates

23.7 Market – Successful May Day Bank Holiday Market, well attended by traders and members of the public.

- 23.8 Play Areas – Nothing to report
- 23.9 Allotments – Quite a few enquiries for plots following the article in the Town Hall News.
- 23.10 Website – The Website Accessibility report has been received and the Clerk has started to work through the errors. Some of the errors will have to be fixed by the website developer and there will be a cost attached to this.
- 23.11 Street Furniture – No updates
- 23.12 1811 Building – No updates
- 23.13 Highways – No updates

Council requested that the Clerk writes to Highways regarding the upcoming planned roadworks on the bypass. Could they clarify if it will be for ten weeks and could they schedule the end of year bridge maintenance at the same time.

RESOLVED THAT:

- i. **The updates be noted, and**
- ii. **The Clerk writes to North Yorkshire Highways to clarify if the roadworks on the bypass will be for the full ten weeks.**

24 PLANNING CONSULTATION RESPONSES

The report on Planning Consultations dealt with under delegated authority since the last meeting of Council was received.

RESOLVED: That the update be noted.

25 REMOVAL OF BT PAYPHONE BOX

The adoption of the BT Payphone Box on Bondgate was considered. BT have advised North Yorkshire Council that they have assessed the payphone using the criteria in Ofcom's [Review of the telephony universal service obligation](#) and it is identified as the last public call box (PCB) at a site. North Yorkshire Council and the community now have the opportunity to support or object to the removal.

To ensure that the local community are fully informed, the 90 Day Notices expire in early June 2025. The 90 Day Notice advises of the intention by British Telecom to remove the payphone and for people to contact the Local Authority with any comments concerning the removal.

The consultation process also gives local communities the opportunity to adopt a phone box for another use before the payphone is removed. This applies to both the traditional red phone box as well as the modern phone boxes. BT are advising that to adopt a payphone box it costs just a £1 and to apply at the following link: <http://bt.com/adopt>

Please note that BT intends to remove the payphone and phone box. The community may object to this, but the decision rests with BT. If the community do want to save the phone box for another use this is the opportunity to do so.

Council agreed not to request to adopt the phone box due to the current state of disrepair.

RESOLVED: That Council agreed not to request to adopt the phone box.

26 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 27 to 28).

27 SALARIES AND OVERTIME

The May 2025 Schedule of Salary Payments in the sum of £23,425.07 were approved.

RESOLVED: That the May 2025 Schedule of Salary Payments in the sum of £23,425.07 be approved.

28 SUPPORT FOR REFUGEES IN OUR COMMUNITY

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

29 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 2 June 2025	Land and Property Committee
Monday 30 June 2025	Council
Monday 7 July 2025	Environment Committee
Monday 21 July 2025	Finance & Staffing Committee
Monday 28 July 2025	Council