



MINUTES OF THE PROCEEDINGS OF THE MEETING OF SELBY TOWN COUNCIL HELD MONDAY 28 APRIL 2025 AT THE TOWN HALL, YORK STREET, SELBY

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PRESENT: Cllr M Dyson, C Middlebrook, K Arthur, H Davis, K Franks,

190 PUBLIC QUESTIONS

There were members of the public in attendance who were requesting support from council regarding parking on York Street.

The residents asked council to support their request to North Yorkshire Highways for them to pilot permit parking for residents.

Council agreed to write to North Yorkshire Highways to support the request for York Street residents to be part of a pilot scheme, to ask when the county wide review of parking will be, to request better enforcement for people who are parking on pavements, to remove the signage that allows parking opposite the houses on York Street after 6pm and to copy Keir Mather MP into the email.

RESOLVED THAT:

- i. The Clerk writes to North Yorkshire Highways with the abovementioned points, and**
- ii. That Keir Mather MP is copied into the email.**

191 APOLOGIES FOR ABSENCE

Cllrs S Shaw-Wright, J Proud, C Laskey, W Nichols and I Lawton.

192 DISCLOSURES OF INTEREST

There were no disclosures of interest.

Standing Orders were suspended to allow Item 195 to be brought forward.

195 SELBY MARKET PLACE – NYC OFFICER

Sarah Fenwick, NYC Principal Regeneration Officer, was in attendance to ask what improvements council would like to see on the market place if funding is granted.

Council requested that the concrete seating is replaced with heritage seating more in keeping with the area, the electric points are replaced and number of points increased, the drainage is looked at due to flooding when it rains, the double step onto the road is looked at and that the moveable bollards are replaced.

RESOLVED THAT: The above points are submitted as improvements that council would like to see on the market place.

Following the above resolution the meeting resumed at Item 193

193 MINUTES OF LAST MEETING

193.1 Full Council

The minutes of the meeting of Council, held on 31 March 2025 were considered.

RESOLVED THAT: The minutes of the meeting of Council, held on 31 March 2025 be approved as a correct record.

193.2 Updates from last meeting

Street Lighting

It was noted that 64 Town Council lanterns were updated to LED in 2015 and that there remain 23 lanterns which are a combination of Fluorescent, SON (High Pressure Sodium) & SOX (Low Pressure Sodium).

Town Council Staffing

The Clerk updated that the new Admin Officer is now in role.

RESOLVED THAT: The updates be noted.

193.3 Special Council Grants Meeting

The minutes from the Special Council Grants meeting held on 14 April 2025 were considered.

RESOLVED THAT: The minutes of the Special Council Grants meeting held on 14 April 2025 be approved as a correct record.

193.4 Updates from the Grants Meeting

The Clerk's report was considered.

Council agreed that full funding could be released to Coultish Centre, Spirit of Christmas, Selby Tennis Club and Carers Resource.

Partial funding could be released to Groundwork Yorkshire and The Clothing bank.

It was agreed to delegate to the Chair and Clerk to authorise the release of funds for the remaining applications, where additional information has been requested.

RESOLVED THAT:

- i. Funding is released to Coultish Centre, Spirit of Christmas, Selby Tennis Club and Carers Resource,**
- ii. Partial funding is released to Groundwork Yorkshire and The Clothing bank, and**
- iii. That the Chair and Clerk be delegated to authorise release of funds for the remaining applications when additional information has been received.**

194 CORRESPONDENCE RECEIVED.

There was no correspondence received.

196 ACCOUNTS

196.1 Payments

A folder containing all payments made since the last Town Council meeting was presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 March 2025 were considered.

Payments for approval over £1,500 are listed below:

YLCA - £1,960.00 – Membership Subscription
Create TVT - £4,565.00 – Newsletter print and distribution
Camel - £6,432.00 – Stage at Funday
AR Entertainments - £2,454.00 – Climbing Wall and Inflatables at Funday
Coles - £1,600 – Children's rides at Funday
North Yorkshire Council - £7,455.97 – Streetlighting Energy - 2024-25
Envisage Agency Group - £1,548.00 – Hired help Funday and Bonfire

A payment for £1,133.22 was submitted for approval. This is to North Yorkshire Council for staff support to cover absence in the office.

RESOLVED THAT:

- i. The list of payments between 1 – 31 March 2025 in the sum of £89,265.79, the credit card payments between 1 – 31 March 2025 in the sum of £2,891.52 and the Petty Cash payments made between 1 – 31 March 2025 in the sum of £50.00 be approved,**
- ii. The abovementioned payments over £1,500 be approved, and**
- iii. The payment of £1,133.22 to North Yorkshire Council be approved.**

196.2 Balances

The balance at the Unity Bank on 31 March 2025 was £641,283.98, the balance at the Lloyds Bank on 31 March 2025 was £12,556.22 and the value of the funds on term deposit are:

- £270,121.89 with Unity Trust Bank Savings Account (Instant Access)
- £95,585.41 (Bid Market Valuation as of 31 March 2025, Mid-Market Valuation £97,090.32) with Churches, Charities and Local Authorities (CCLA) Property Fund.

RESOLVED: That the balance at the Unity Trust Bank, Lloyds Bank and funds on long term deposit be noted.

196.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for April 2025.

Virements – Wedding Budget £500		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
Apr 25	£0.00	
Balance		£500.00

RESOLVED: That the update be noted.

197 TRAINING

It was noted that no training has been completed since the last meeting.

RESOLVED: That the update be noted.

198 BIG LOCAL

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

199 POLICIES TO BE REVIEWED

There are no policies to be reviewed.

RESOLVED: That the update be noted.

200 ONGOING ITEMS – CLERK UPDATE

200.1 Events

Bunny Hop – The event was held on Monday 14 April and was very well supported.

VE Day Service – Thursday 8th May - 80th anniversary service to be held in Selby Abbey

Picnic in the Park – Friday 30 May – Local crafts, homemade treats and entertainment – 12 until 3pm in Selby Park

Twilight Market – Friday 13 June – Live music, food and drink vendors (local and international) with over 35 stalls.

Fun Day – Sunday 22 June – this year's theme is the 1980's.

Food, Drink and Craft Festival – Saturday 19 July – Lots of stalls, including regular farmers market attendees, entertainment, bars and street food.

Beer Festival – Saturday 2 August – 20 plus beers, pizza and live bands – increased the ticket cost this year and held the price of the beer – tickets now on sale.

Forest School – Monday 4 August – run by Forest Quest – 2 sessions at Bondgate Woodland

Oktoberfest – Saturday 18 October – Pumpkin carving, crafts, lots of stalls, street food, bars and live entertainment.

Bonfire & Fireworks Event – Saturday 1 November

Remembrance Service – Sunday 9 November

Cemetery Remembrance Service – Tuesday 11 November

Christmas Market & Lights Switch On Event – Saturday 29 November

200.2 Town Hall – Nothing to update

200.3 Town Hall – Arts Centre – The Organisational Review report is still awaited.

200.4 Town Hall – Office – No updates

200.5 Cemetery – No updates

200.6 Longmann Hills Farmhouse – No updates

200.7 Market – The first of the summer bank holiday markets was held on Easter Monday, Monday 21 April.

200.8 Play Areas – No updates

200.9 Allotments – No updates.

200.10 Website – Still awaiting the Accessibility Audit report.

200.11 Street Furniture – No updates

200.12 1811 Building – No updates

200.13 Highways – No updates

Council requested that the Clerk writes to North Yorkshire Highways to ask if there is a grace period of time for people who park on single yellow lines.

RESOLVED THAT:

- i. **The updates be noted, and**
- ii. **The Clerk writes to North Yorkshire Highways to ask if there is a grace period of time for people who park on single yellow lines.**

201 PLANNING CONSULTATION RESPONSES

The report on Planning Consultations dealt with under delegated authority since the last meeting of Council was received.

RESOLVED: That the update be noted.

202 LGBCE BOUNDARY REVIEW FOR NORTH YORKSHIRE COUNCIL - CONSULTATION

The LGBCE Boundary Review was received and a response was considered.

Council agreed to submit the response proposed by Cllr F Matthews.

RESOLVED THAT: The Clerk submits the response that was proposed by Cllr F Matthews.

203 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 204 to 205).

204 SALARIES AND OVERTIME

The April 2025 Schedule of Salary Payments in the sum of £22,294.30 were approved.

RESOLVED: That the April 2025 Schedule of Salary Payments in the sum of £22,294.30 be approved.

205 SUPPORT FOR REFUGEES IN OUR COMMUNITY

Cllr M Davis provided an update.

RESOLVED: That the update be noted.

206 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 12 May 2025	Finance and Staffing Committee
Wednesday 14 May 2025	Annual Towns Meeting/Grants Presentation
Monday 19 May 2025	Annual Council & Council
Monday 2 June 2025	Land and Property Committee
Monday 30 June 2025	Council