

Town Clerk  
Mrs G Bell

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22 April 2025

Dear Councillor

Selby Town Council,  
The Town Hall,  
York Street  
Selby YO8 4AJ  
Tel: 01757 708449  
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[admin@selbytowncouncil.gov.uk](mailto:admin@selbytowncouncil.gov.uk)

### **Town Council Meeting - Monday 28 April 2025**

You are hereby summoned to attend the meeting of the Town Council which has been arranged for **MONDAY 28 APRIL 2025, at the TOWN HALL, YORK STREET, SELBY.**

*In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting.*

*Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.*

*To ensure that all matters on this agenda are given due consideration we would ask councillors not to use IT equipment during council meetings for non-meeting activities.*

Yours sincerely

*G Bell*

Clerk to the Council

To: All Town Councillors

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## **AGENDA**

### **190 PUBLIC QUESTIONS**

### **191 APOLOGIES FOR ABSENCE**

To **receive** any apologies for absence.

### **192 DISCLOSURES OF INTEREST**

### **193 MINUTES OF LAST MEETING**

#### **193.1 Full Council**

To **confirm** as a correct record the minutes of the meeting of Council, held on 31 March 2025. (Pages 7 to 15 attached).

#### **193.2 Updates from last meeting**

##### Street Lighting

To **note** that 64 Town Council lanterns were updated to LED in 2015 and that there remain 23 lanterns which are a combination of Fluorescent, SON (High Pressure Sodium) & SOX (Low Pressure Sodium).

#### **193.3 Special Council Grants Meeting**

To **confirm** as a correct record the minutes from the Special Council Grants meeting held on 14 April 2025. (Pages 16 to 19 attached).

#### **193.4 Updates from the Grants Meeting**

To **receive** and **consider** the Clerk's report. (Page 20 attached).

### **194 CORRESPONDENCE RECEIVED.**

No correspondence received.

### **195 SELBY MARKET PLACE – NYC OFFICER**

To **note** that Sarah Fenwick, NYC Principal Regeneration Officer, will be in attendance to discuss improvements to the Market Place. (Page 21 to 22 attached).

### **196 ACCOUNTS**

#### **196.1 Payments**

To **note** a folder containing all payments made since the last Town Council meeting will be presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 March 2025 are attached for **consideration**. (Pages 23 to 27 attached).

Payments for approval over £1,500 are listed below:

YLCA - £1,960.00 – Membership Subscription  
Create TVT - £4,565.00 – Newsletter print and distribution  
Camel - £6,432.00 – Stage at Funday  
AR Entertainments - £2,454.00 – Climbing Wall and Inflatables at Funday  
Coles - £1,600 – Children's rides at Funday  
North Yorkshire Council - £7,455.97 – Streetlighting Energy - 2024-25  
Envisage Agency Group - £1,548.00 – Hired help Funday and Bonfire

## 196.2 Balances

The balance at the Unity Bank on 31 March 2025 was £641,283.98, the balance at the Lloyds Bank on 31 March 2025 was £12,556.22 and the value of the funds on term deposit are:

- £270,121.89 with Unity Trust Bank Savings Account (Instant Access)
- £95,585.41 (Bid Market Valuation as of 31 March 2025, Mid-Market Valuation £97,090.32) with Churches, Charities and Local Authorities (CCLA) Property Fund – (Page 28 attached)

## 196.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for April 2025.

<b>Virements – Wedding Budget £500</b>		
Details 2025/26	Cost £	Balance against Budget
Balance b/fwd.		£500.00
Apr 25	£0.00	
Balance		£500.00

## 197 TRAINING

To **note** no training has been completed since the last meeting.

## 198 BIG LOCAL

To **receive** the update from Cllr M Davis.

## 199 POLICIES TO BE REVIEWED

There are no policies to be reviewed.

## 200 ONGOING ITEMS – CLERK UPDATE

### 200.1 Events

Bunny Hop – The event was held on Monday 14 April and was very well supported.

VE Day Service – Thursday 8<sup>th</sup> May - 80<sup>th</sup> anniversary service to be held in Selby Abbey

Picnic in the Park – Friday 30 May – Local crafts, homemade treats and entertainment – 12 until 3pm in Selby Park

Twilight Market – Friday 13 June – Live music, food and drink vendors (local and international) with over 35 stalls.

Fun Day – Sunday 22 June – this year's theme is the 1980's.

Food, Drink and Craft Festival – Saturday 19 July – Lots of stalls, including regular farmers market attendees, entertainment, bars and street food.

Beer Festival – Saturday 2 August – 20 plus beers, pizza and live bands – increased the ticket cost this year and held the price of the beer – tickets now on sale.

Forest School – Monday 4 August – run by Forest Quest – 2 sessions at Bondgate Woodland

Oktoberfest – Saturday 18 October – Pumpkin carving, crafts, lots of stalls, street food, bars and live entertainment.

Bonfire & Fireworks Event – Saturday 1 November

Remembrance Service – Sunday 9 November

Cemetery Remembrance Service – Tuesday 11 November

Christmas Market & Lights Switch On Event – Saturday 29 November

200.2 Town Hall – Nothing to update

200.3 Town Hall – Arts Centre – The Organisational Review report is still awaited.

200.4 Town Hall – Office – No updates

200.5 Cemetery – No updates

200.6 Longmann Hills Farmhouse – No updates

200.7 Market – The first of the summer bank holiday markets was held on Easter Monday, Monday 21 April.

200.8 Play Areas – No updates

200.9 Allotments – No updates.

200.10 Website – Still awaiting the Accessibility Audit report.

200.11 Street Furniture – No updates

200.12 1811 Building – No updates

200.13 Highways – No further updates

## **201 PLANNING CONSULTATION RESPONSES**

To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council. (Page 29 to 30 attached).

## **202 LGBCE BOUNDARY REVIEW FOR NORTH YORKSHIRE COUNCIL - CONSULTATION**

To **receive** and **consider** the LGBCE Boundary Review. (Pages 31 to 45 attached).

**203 PRIVATE SESSION**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 204 to 205).

**204 SALARIES AND OVERTIME**

To **approve** the April 2025 Schedule of Salary Payments.

**205 SUPPORT FOR REFUGEES IN OUR COMMUNITY**

To **consider** ways of welcoming and supporting refugees in our community.

**206 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS**

<b>Monday 12 May 2025</b>	<b>Finance and Staffing Committee</b>
<b>Wednesday 14 May 2025</b>	<b>Annual Towns Meeting/Grants Presentation</b>
<b>Monday 19 May 2025</b>	<b>Annual Council &amp; Council</b>
<b>Monday 2 June 2025</b>	<b>Land and Property Committee</b>
<b>Monday 30 June 2025</b>	<b>Council</b>