



MINUTES OF THE PROCEEDINGS OF THE MEETING OF SELBY TOWN COUNCIL HELD MONDAY 25 NOVEMBER 2024 AT THE TOWN HALL, YORK STREET, SELBY

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PRESENT: Cllrs M Dyson, I Lawton, T Beharrell, S Shaw-Wright, C Laskey, R Harrison, F Matthews, R Pope and K Arthur

104 PUBLIC QUESTIONS

There were no members of the public in attendance.

105 APOLOGIES FOR ABSENCE

Cllrs M Lawton, J Proud, S Andrew, K Franks, M Davis, W Nichols and C Middlebrook.

106 DISCLOSURES OF INTEREST

There were no disclosures of interest.

107 MINUTES OF LAST MEETING

107.1 Full Council

The minutes of the meeting of Council, held on 28 October 2024 were considered.

The Clerk updated that there was a typing error on the minutes and that Richard Hope had now been changed to Richard Pope.

RESOLVED: That the minutes of the meeting of Council, held on 28 October 2024 be approved as a correct record, subject to the abovementioned amendment.

107.2 Updates from last meeting

Economic Development – NYC Enforcement have confirmed that they have written to Openreach and will advise when they have received further communications.

RESOLVED: That the update be noted.

108 CORRESPONDENCE RECEIVED

108.1 Selby Womblers

Selby Womblers have thanked the Council for their Grant. They have just received their litter pickers and hoops.

RESOLVED: That the update be noted.

108.2 Keir Mather MP

Keir Mather wrote to Selby Town Council to thank all of the Town Council staff who were involved in the Remembrance events on Sunday.

Cllr F Matthews also thanked the staff and all involved in the Remembrance Service.

RESOLVED: That the update be noted.

108.3 Community Trust

The request from the Community Trust was received. Council agreed to cover the cost of the works to the pond at £5,900+ VAT.

Council also requested that a report is presented outlining how long the clearance using the 'Truxor' would last.

RESOLVED THAT:

- i. **The council will cover the cost of the works to the pond at £5,900+ VAT, and**
- ii. **The Clerk provides a report outlining how long the clearance using the 'Truxor' would last.**

109 ACCOUNTS

109.1 Payments

A folder containing all payments made since the last Town Council meeting was presented to Council. The RBS report detailing the list of payments, petty cash payments and credit card transactions between 1 – 31 October 2024 were considered.

Payments for approval over £1,500 are listed below:

Celtic Fireworks - £3880.50 – Fireworks

Worknest - £4,043.94 – Health & Safety Year 2

Dempsey Dyer - £3,375.77 – Windows at the Farmhouse

Marcus Taperell Tree Surgery - £1,920.00 – Works in Cemetery after storm

Marcus Taperell Tree Surgery - £3,744.00 – Scheduled work (Phase 2B)

RESOLVED THAT:

- i. **The list of payments between 1 – 31 October 2024 in the sum of £135,260.48, the credit card payments made between 1 – 31 October 2024 in the sum of £1,770.31 and the Petty Cash payments made between 1 – 31 October 2024 in the sum of £424.28 be approved, and**
- ii. **The abovementioned payments over £1,500 be approved.**

109.2 Balances

The balance at the Unity Bank on 31 October 2024 was £882,620.76, the balance at the Lloyds Bank on 31 October 2024 was £12,681.22 and the value of the funds on term deposit are:

- £156,950.18 with Unity Trust Bank Savings Account (Instant Access)
- £100,000.00 with Unity Trust Bank (12 month account)
- £93,620.05 (Bid Market Valuation as of 31 October 2024, Mid-Market Valuation £95,094.00) with Churches, Charities and Local Authorities (CCLA) Property Fund

RESOLVED: That the balance at the Unity Trust Bank, Lloyds Bank and funds on long term deposit be noted.

109.3 Wedding Virement

There is no virement to transfer funds from the Wedding Budget to the Staffing Budget for November 2024.

Virements – Wedding Budget £500		
Details 2024/25	Cost £	Balance against Budget
Balance b/fwd.		£126.62
Nov 2024	£0.00	
Balance		£126.62

RESOLVED: That the update be noted.

110 TRAINING

To **note** the following training has been completed this month.

Role	Training	Date Completed
Clerk	CCTV Compliance	31.10.24

Council agreed that the two new councillors should complete the New Councillor training when it becomes available.

RESOLVED THAT:

- The update be noted, and**
- The two new councillors should complete the New Councillor training when it becomes available.**

111 BIG LOCAL

Cllr M Davis was not present so there was no update.

112 POLICIES TO BE REVIEWED

112.1 Grants Policy

The Grants Policy was received. It was noted that the Clerk has not suggested any changes to this policy.

Council agreed a review date of three years.

RESOLVED: That the Grants policy is approved with a review date of three years.

113 ONGOING ITEMS – CLERK UPDATE

113.1 Events

Bonfire/Fireworks Event – Saturday 2 November – A successful event, very well attended.

Council requested that the Clerk writes to the Deputy Mayor for Police, Fire and Crime regarding the anti-social behaviour at the Bonfire and the support from the police to deal with an incident that occurred close to the site.

Remembrance Service – Selby Abbey – Sunday 10 November – The event went very well. The Abbey was full and lots of members of the community attended the Town Hall afterwards.

Remembrance Service – Selby Cemetery – Monday 11 November – The service went very well and was well attended with around 170 students, veterans, serving members of the armed forces and members of the public.

Christmas Market and Light Switch On – Saturday 30 November – Over 40 stalls, live music and entertainment all day. The lights will be switched on at 4pm.

Holocaust Memorial Day – Monday 27 January – The date has been confirmed with the Abbey. Invitations to be sent to the schools early December.

113.2 Town Hall – No updates.

113.3 Town Hall – Arts Centre – No updates.

113.4 Town Hall – Office – To note that the office will be closed for Christmas from 4pm on Christmas Eve until 10am on Thursday 2 January 2025.

113.5 Cemetery – No updates.

113.6 Longmann Hills Farmhouse – No updates.

113.7 Market – No updates

113.8 Play Areas – No updates.

113.9 Allotments – A number of plots remain vacant on all sites. These are being advertised.

113.10 Website – The Chapels public consultation is now live on the website.

113.11 Street Furniture – The new benches on the Market Place have been well received by members of the community.

113.12 1811 Building – The building works have now been completed.

113.13 Highways – The Deputy Clerk attended a training session put on by NYC

Highways at their depot. They informed that the Parish Portal was being taken out of action and would not be replaced. All Town and Parish Councils will now report issues via the customer portal from 11 December 2024.

RESOLVED THAT:

- i. **The updates be noted, and**
- ii. **That the Clerk writes to the Deputy Mayor for Police, Fire and Crime regarding the anti-social behaviour at the Bonfire and the support from the police to deal with an incident that occurred close to the site.**

114 INTERNAL AUDIT REPORT

The Clerk updated that this would be brought to the meeting in January 2025 as it was not received in time to bring to this meeting.

RESOLVED: That the update be noted.

115 COMMUNITY ENGAGEMENT

It was noted that the dates for the Community Engagement gazebo will be communicated in January 2025.

RESOLVED: That the update be noted.

116 PLANNING CONSULTATION RESPONSES

116.1 Planning Consultation Responses

To **receive** the report on Planning Consultations dealt with under delegated authority since the last meeting of Council.

116.2 Planning Application

The following planning application was received and a response considered: **ZG2024/1055/COU Change of use from a former nightclub (Sui generis) to a hotel (C1). The Square Bar And Club 81 - 83 Micklegate Selby.**
[Documents for reference ZG2024/1055/COU: Public Access](#)

RESOLVED: That the Clerk responds to the planning application with no objections.

116.3 Planning Application

The following planning application was received and a response considered: **ZG2024/1081/LBC Listed building consent for minor alterations to internal layout and the reestablishment of a previous opening on the ground floor and the creation of a new opening on the first floor to enable connection to a neighbouring building for the expansion of a hotel business. The Square Bar And Club, 81 - 83 Micklegate, Selby.**
[Documents for reference ZG2024/1081/LBC: Public Access](#)

RESOLVED: That the Clerk responds to the planning application with no objections.

116.4 Planning Application

The following planning application was received and a response considered: **ZG2024/1132/S73 Section 73 application to vary condition 02 (plans) of approval 022/0330/FUL Conversion and extension of public house to create 4 No town houses with communal rear garden area. Dr Inks, Ousegate, Selby.**

[Documents for reference ZG2024/1132/S73: Public Access](#)

RESOLVED: That the Clerk responds to the planning application with the same objections that were submitted on the previous application.

116.5 Planning Application

The following planning application was received and a response considered: **ZG2024/1165/LBC Listed building consent for change of use of public house into 4 No town houses with communal rear garden area. Dr Inks, Ousegate, Selby.**

[Documents for reference ZG2024/1165/LBC: Public Access](#)

RESOLVED: That the Clerk responds to the planning application with the same objections that were submitted on the previous application.

117 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business. (Items 118 to 119).

118 SALARIES AND OVERTIME

118.1 Schedule of Salary Payments

The November 2024 Schedule of Salary Payments were approved.

RESOLVED: That the November 2024 Schedule of Salary Payments be approved.

118.2 Pay Award

It was noted that the NJC 2024/25 Pay Award has been paid to all staff. And that it has been backdated to 1 April 2024/25.

RESOLVED: That the update be noted.

119 SUPPORT FOR REFUGEES IN OUR COMMUNITY

There were no updates.

120 CLOSURE OF MEETING AND DATE OF FUTURE MEETINGS

Monday 2 December 2024	Land & Property Committee
Monday 16 December 2024	Council Special Budget Meeting
Monday 13 January 2025	Environment Committee
Monday 27 January 2025	Council
Monday 10 February 2025	Finance & Staffing Committee