

**Town Clerk
Mrs G Bell**

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25 November 2024

Dear Councillor

Land and Property Committee

You are hereby summoned to attend the meeting of Land and Property Committee which has been arranged for **Monday 2 December 2024 at 7.00pm** at the Town Hall, York Street, Selby.

Yours sincerely

G Bell

Gill Bell
Town Clerk

To Councillors: F Matthews, J Proud, M Davis, S. Shaw-Wright, R Harrison, S Andrew, K Franks, M Dyson and I Lawton

All Councillors for information.

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AGENDA

LP43 APOLOGIES FOR ABSENCE

LP44 DISCLOSURE OF INTERESTS

LP45 MINUTES

LP45.1 To receive the minutes of a meeting of the Land and Property Committee held on 2 September 2024. These minutes have previously been ratified at Council on 30 September 2024. (Pages 8 to 14 attached).

LP45.2 Updates from the last meeting
Lightning Conductor – A contractor has been out to survey the Town Hall and a report is awaited. To **note** this is being regularly chased up.

Concrete Rafts – Installation complete, ready for marking out.

Apiary – Removed and land put back to grass.

LP46 COUNCIL POLICIES

LP46.1 Policy Review Table
To **receive** the Policy Review Table. (Page 15 attached).
To **note** there are no policies due for review.

LP47 ALLOTMENTS

LP47.1 Current Waiting List
To **note** the current waiting lists:

Stonebridge – 1 person

Pymbles – 1 person

Westbourne – 1 person

LP47.2 Current Status of Allotments
Pymbles

Plot No.	Status of Plot
20a	Available
23b	Available
27a	Available
33b	Needs clearing (Contractor)
34a	Needs clearing (Contractor)
34b	Needs clearing (Contractor)
35a	Needs clearing (Contractor) before being split

Stonebridge

Plot No.	Status of Plot
18c	Available but back half of plot boggy
21c	Available to let
30	Needs clearing (Contractor) before being split
31a	Available but plot boggy
31b	Available but plot boggy
36c	Available to let
37a	Needs clearing (Contractor)
45	Available to let
47	Available to let
53	Available to let

Westbourne

Plot No.	Status of Plot
11a	Available to let
19a	Available to let
27a	Available to let
31b	Available to let
32b	Available to let
Plot 4 Temp Farm	Available to let

LP48 CEMETERY

LP48.1

Farm Field
No updates.

LP48.2

Cemetery Paths
No updates.

LP48.3

Sunken Graves
The team continue to top up the graves.

LP48.4

Cemetery Trees
To **note** phase 2b has now been completed. The next survey is scheduled to take place in April / May 2025.

LP48.5

Peace Garden
No updates.

LP48.6

Burial Plots
To **consider** a request to lay artificial grass on a burial plot. The plot would have kerb stones surrounding it.

LP49 PLAY AREAS

LP49.1

Barwic Parade
To **consider** the request to replace the main centre bearing which has worn in the accessible roundabout. The cost of the part and fitting is £3,093.45 ex VAT. To **note** that the Play area operational budget will just cover this amount.

LP49.2

Flaxley Road
No updates to report.

LP49.3

Wistow Road
To **consider** moving the picnic bench as per residents request. (Page 16 attached).

LP50 1811 BUILDING

LP50.1

Renovations
To **note** that the works are now completed.

LP50.2

Food Bank
No updates.

LP51 TOWN HALL

- LP51.1 Office
No updates.
- LP51.2 Arts Centre – Lighting
To **note** a report will be presented to a future Committee meeting following the Town Hall Arts Centre organisational review.
- LP52 CEMETERY CHAPELS**
- LP52.1 Chapels
This item has been moved to LP61.
- LP52.2 Storage
To **note** that planning permission is still awaited.
- LP52.2.1 The Clerk has provided the costs incurred to date. (Page 17 attached).
- LP53 BONDGATE COMMUNITY WOODLAND**
No updates to report.
- LP54 SCHEDULED WORKS**
To **note** that the Facilities Manager has provided a plan of current scheduled works. (Pages 18 to 19 attached).
- LP55 CEMETERY LODGE**
To **note** that the soffits have been replaced at a cost of £400.00 ex VAT. and painted at a cost of £465.00 ex VAT.
- LP56 LONGMANN HILLS FARMHOUSE**
- LP56.1 Windows
To **note** that the windows are due to be fitted w/c 2 December 2024.
- LP56.2 Heating
To **note** that the additional manifold and pump have been fitted, however the system is still not working correctly. The heating engineer is booked in to further investigate the system and the Clerk will update the committee at the meeting. Due to the temperature in the property not reaching higher than 14' C, the Clerk has provided the tenant with 5 oil filled heaters.
- LP56.3 Decoration
To **note** that all the facias and soffits have been painted at a cost of £425.00 ex VAT.
- LP57 ASSET REGISTER**
To **receive** and **consider** the Asset Register. (Pages 20 to 23 attached).

LP58 TOWN COUNCIL ACTION PLAN

To **consider** the updates on the current projects and proposals: -
Provision of Allotments / Allotment standardisation – update at item LP47
Maintain / improve the cemetery grounds – update at item LP48
Develop area for Peace Garden – update at item LP48.5
Chapel restoration – update at item LP52.1 / LP61.1
Build new workshop / storage facility – update at item LP52.2
Complete Jubilee Path – planting – Scheduled for Autumn 2024
Cemetery Tree Maintenance Plan – update at item LP48.4
Installation of Cemetery Path in ext. G & H – not yet started
Maintenance of Play Areas – update at item LP49
Maintenance of Town Hall – update at item LP51
Replacement of Town Hall heating system – Not yet considered
Maintenance of the 1811 Building – update at item LP50.1
Replacement of all remaining street lights with LED – Not yet considered
Replacement of Town Council Van – The van has been delivered
Review policies and procedures – update at item LP46

LP59 ECONOMIC DEVELOPMENT

To **consider** the information that has been gathered and reported, and to **agree** the next course of action. (Pages 24 to 25 attached).

LP60 PRIVATE SESSION

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 the Public and press will be excluded from the meeting for the discussion of the following exempt business.

LP61 CEMETERY CHAPELS

LP61.1 To **receive** and **consider** the clerk’s report. (Page 26 to 28 attached).

LP61.2 The Clerk has provided costs incurred to date. (Page 29 attached).

LP62 DATE OF FUTURE MEETINGS

Monday 16 December 2024	Council Special Budget Meeting
Monday 13 January 2025	Environment Committee
Monday 27 January 2025	Council
Monday 10 February 2025	Finance & Staffing Committee
Monday 24 February 2025	Council
Monday 3 March 2025	Land & Property Committee