

MINUTES OF THE PROCEEDINGS OF THE LAND AND PROPERTY COMMITTEE MEETING HELD ONLINE ON 1 MARCH 2021

PRESENT: Cllrs M Davis (Chair), F Matthews, S Shaw-Wright, I Lawton, M Dyson, K Franks, M Fagan and G Harding

IN ATTENDANCE: G Bell and A Argyle

LP47 APOLOGIES FOR ABSENCE

Apologies were received from Cllr W Nichols

LP48 DISCLOSURE OF INTERESTS

There were no Disclosures of Interests.

LP49 MINUTES

LP49.1 The minutes of the Land & Property Committee held on 7 December 2020 were received and noted. These minutes had previously been approved at February Council.

LP49.2 The Clerk updated on items from the last meeting.

Due to members of the Resource team having to self-isolate over the last two months, the Resource Manager has had to spend considerable time assisting in the Cemetery and with funerals, therefore some reports, proposals, projects and planned works have either been postponed or not yet completed. The committee thanked the Resource Manager and the resource team for their extra effort through the pandemic.

Two bays have been created to hold leaf mulch and allotment waste and a third base to hold tree and hedge cuttings will be created as soon as ground conditions allow.

A reply is still awaited from the company contacted by the Clerk regarding the installation of a Lightning Conductor on the Town Hall.

The Resource Manager updated that an Asbestos survey was due to be carried out on 9th March 2021 at the 1811 Building.

RESOLVED That the abovementioned updates be noted.

LP50 COUNCIL POLICIES

There were no policies to be reviewed.

LP51 TOWN HALL

LP51.1 Gardens

The Resource Manager updated that the newly planted Town Hall garden had not yet sprung into life, however this could be down to the recent icy weather.

RESOLVED That the update be noted.

LP51.2 Town Hall Windows

The Resource Manager updated that one company had completed a site visit as part of the tendering process. The Resource Manager was asked to confirm with Hugh Massey how many companies would be tendering.

RESOLVED That Hugh Massey be asked to confirm the number of companies invited to tender.

LP51.3 The Resource Manager updated that the noticeboard at the Town Hall would be installed this week, weather permitting, and the 1811 hopefully next week. He also confirmed that the order had been place for the 3 noticeboards for the Cemetery.

RESOLVED That the update be noted.

LP52 CEMETERY

LP52.1 New Ashes Section

The Resource Manager updated that works have begun on the laying of the concrete memorial rafts in the new ashes section, a total of 28 rafts will be laid before the end of March 2021 creating 56 new ashes plots. It was noted that the set of rafts had been laid during the very cold spell of weather, and that these would be checked for frost damage when the next lot are laid.

RESOLVED That the update be noted.

LP52.2 Farm Field

The Resource Manager updated that an area for the re-siting of the 3 containers and a cabin for the unpaid working group (probation) had been identified and partially cleared. The Resource Manager was asked to clarify with probation more details about the cabin before agreeing to site it.

RESOLVED That the Resource Manager contacts probation to clarify more details about the cabin.

LP52.3 Sunken Graves

The Resource Manager updated that once again there were problems with sunken graves.

RESOLVED That the update be noted.

LP52.4 Collapsing Kerbs – Ext C

The Resource Manager updated that a building firm had lifted and re-laid the kerbs to the East Side of Ext. C which had started to collapse and were causing difficulties for the Town Council van and in particular funeral hearses to traverse the corner.

RESOLVED That the update be noted.

LP53 CEMETERY CHAPELS

It was agreed to recommend that Native Architects submit the planning applications for the works to the chapels. This was included in their original scope of works and was included in their contract of appointment for the cemetery chapels signed and approved previously.

RECOMMENDATION TO COUNCIL That Native Architects be approved to submit the planning application for the chapels.

LP54 1811 BUILDING

LP54.1 Selby & District Foodbank

The Clerk updated that the Foodbank had signed the lease and it was now ready for the Town Council to sign. The Clerk updated that as she is a trustee of the Foodbank it would not be proper for her to sign on behalf of the Town Council. It was agreed that Cllr Dyson, Chair of Council, would sign the lease.

RESOLVED That Cllr Dyson to sign the Foodbank lease on behalf of the Town Council.

LP54.2 Heating System

The Resource Manager provided a report on the heating system. It was agreed to recommend the alterations and improvements to the existing system at a cost of £1445.84 + VAT. It was suggested a “Magnox”

system would be beneficial. The Resource Manager was asked to confirm with the heating engineer if this could be fitted and if so, include this up to a maximum extra cost of £250 + VAT. The cost for both to be taken from the 1811 Refurbishment EMR.

RECOMMENDATION TO COUNCIL THAT:

- i) The heating engineer carries out the recommended alterations and improvements to the existing heating system as per the report for a cost of £1,445.84 + VAT,**
- ii) To fit a Magnox to the system if this can be completed for no more than £250 + VAT, and**
- iii) The cost for both of the above to be taken from the 1811 Refurbishment EMR.**

LP55 ALLOTMENTS

The Resource Manager updated that all allotment sites had suffered with the effects of the recent heavy rainfall, snow and icy conditions.

It was noted that there were long waiting lists on all the allotment sites. There had been a lot of enquiries for allotments during the lockdown.

LP55.1 Stonebridge

The Resource Manager updated that certain areas of the allotments remain waterlogged even though the dyke remains to flow after the improvement works.

RESOLVED That the update be noted.

LP55.2 Westbourne Road

The Resource Manager updated that the removal of waste into the bays on the farm field have been suspended until the ground conditions improve.

RESOLVED That the update be noted.

LP55.3 Pymbles

The Resource Manager has yet had time to visit this allotment site.

RESOLVED That the update be noted.

LP56 BONDGATE COMMUNITY WOODLAND

The Clerk updated that the request to site the Mining Wheel on the Bondgate Community Woodland had been approved by Selby Community Trust.

It was suggested that Native Architects apply for necessary planning permission. Native Architects had said that they have not prepared a fee proposal for this project as they considered they could do the majority of work on the mining memorial project free of charge as part of their work within the local community. Any fees charged would be their standard time charges and expenses and would only be charged for large expenses and for co-ordinating or overseeing any other consultants works.

RECOMMENDATION TO COUNCIL That Native Architects be approved to submit the planning application for the Mining Wheel.

LP57 COMMUNITY POND

It was noted that the pond work had been completed.

RESOLVED That the update be noted.

LP58 PLAYAREAS

LP58.1 The Resource Manager updated that due to ongoing severe wet weather conditions, there is a significant upsurge in rotten timbers affecting major pieces of play equipment on Flaxley Road, Barwic Parade and Community Centre play areas. The majority of works will be completed by the Resource Team.

Barwic Parade

The Resource Manager updated that there are two pieces of equipment that have been made safe due to wet rot to major components, the dragon/rope swing and the infant basket swing. Other minor wooden rot problems to different structures were also reported.

RESOLVED That the updates be noted.

LP58.2 The Resource Manager updated that both Inclusive Roundabouts had now been installed, however the one at Barwic Parade had not been set right and the suppliers and installers are looking to rectify the issue.

RESOLVED That the update be noted.

LP59 TRAINING

It was noted that as soon as a start date is available for the horticultural courses the Resource Team will be asked if they would like to attend.

RESOLVED That the update be noted.

LP60 PRIVATE SESSION

In accordance with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press will be excluded from the meeting for the discussion of the following exempt business. (Item 61).

LP61 MEMORIAL ISSUES

The Clerk and Resource Manager updated on issues around grave plots in the Cemetery.

RECOMMENDATIONS TO COUNCIL THAT:

- i) the Resource Manager asks the Stone Masons if the lidded flower memorial vases can have fixed lids,**
- ii) the Clerk checks with bereavement groups if the Town Council can add links to their services on the Town Council website, and**
- iii) the Cemetery Rules and Regulations are enforced**

LP62 DATE OF FUTURE MEETINGS

Monday 8 March 2021	Town Hall Management Committee
Monday 22 March 2021	Health, Safety and Welfare Group
Monday 29 March 2021	Council
Monday 12 April 2021	Special Council Grants Meeting
Friday 16 April 2021	Market Working Group
Monday 26 April 2021	Council