

**Town Clerk
Mrs G Bell**

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23 February 2021

Dear Councillor

Land and Property Committee

You are hereby summoned to attend the meeting of Land and Property Committee which has been arranged to be held on line on **Monday 1 March 2021**, commencing at 7.00pm.

LOG IN – This is a Teams meeting and an invite has been sent to you.

Yours sincerely

Gill Bell
Town Clerk

To Councillors M Dyson, W Nichols, G Harding, S Shaw-Wright, M Davis,
I Lawton, Mrs M Fagan, K Franks and F Matthews

All Councillors for information.

AGENDA

LP47 APOLOGIES FOR ABSENCE

LP48 DISCLOSURE OF INTERESTS

LP49 MINUTES

LP49.1 To **receive** the minutes of a meeting of the Land and Property Committee held on * December 2020. To **note** these minutes have been approved at February Council (Pages 7 to 12 attached).

LP49.2 To **receive** updates from the minutes of the last meeting

Due to the unprecedented problems with staffing within the ground maintenance department over the last two months (and throughout the entire pandemic), the Resource Manager has had to spend some considerable time on 'the front line' and therefore some reports, proposals, projects, and planned works have either been postponed or not completed.

Organic Waste

Two bays have been created to hold leaf mulch and allotment waste and a third base to hold tree and hedge cuttings will be created when the ground conditions improve.

Lightning Conductor

To **note** the Clerk has contacted a company who specialises in erecting Lightning Conductors. A reply is still awaited.

LP50 COUNCIL POLICIES

To **note** there are no policies to be reviewed by Land & Property Committee:

LP51 TOWN HALL

LP51.1 **Gardens**

The newly planted shrubs/plants have not yet sprung into life but this could be down to the recent icy weather conditions. They will be closely monitored when the temperature rises.

LP51.2 **Town Hall Windows**

The first company involved in the tender process have now completed a site visit to the Town Hall to price up for the works prior to reporting back Hugh Massey Architects.

LP51.3 Noticeboards

Due to current Resource Team staffing problems, the noticeboards for the Town Hall and the 1811 building have not yet been installed, the Resource Manager will further update the Committee at the meeting.

LP52 CEMETERY

To **note** the following updates:

LP52.1 New Ashes Section

Works have begun on the laying of the concrete memorial rafts in the new ashes section, a total of 28 rafts will be laid before the end of March 2021 creating 52 new ashes plots.

LP52.2 Farm Field

An area for the re-siting of the 3 cemetery containers and a cabin for the unpaid working group (probation) has been identified and partially cleared. Further works to continue when the ground conditions improve.

LP52.3 Sunken graves

Once again, we will have to deal with a significant number of sunken graves due to the ongoing changes regarding the climate. New graves seem to be the worst affected at the time of writing this report and it is anticipated that sinkage will reach its peak by the end of March 2021.

The Resource Manager is in discussion with the SDC contractors (Amey) to see if they can provide a team to help with the backlog of work (topping up) on the same basis as they did when they supplied a team to alleviate the pressure of the hedge cutting works which needs to be done before this years bird nesting season .

LP52.4 Collapsing kerbs Ext C

The corner kerbs to the east side of Ext C (see plan) have begun to collapse towards the road and is causing difficulty for Town Council vehicles and more importantly Funeral Hearses which find it difficult to traverse the corner without going onto the grass.

The Resource Manager has instructed a building firm to lift the kerbs and re-lay them giving a better turning circle for cemetery traffic. The work is due to be completed by the start of March 21 and costs to be met from the annual cemetery budget. Page 13 attached).

LP53 CEMETERY CHAPELS

To **note** that due to the current pandemic there has been no further work with this project.

LP54 1811 BUILDING

LP54.1 Selby & District Foodbank

To **note** that the Foodbank have signed the lease and the Clerk is awaiting to receive it from the solicitors.

LP54.2 Heating System

To **receive** the report from the Resource Manager. (Page 14 attached)

LP55 ALLOTMENTS

To **note** the following:

All allotment sites have suffered, to a varying degree, the effects of the recent heavy rainfall, snow and icy conditions resulting in waterlogged grounds and the mains water remaining turned off until the weather conditions improve.

LP55.1 Stonebridge

Although the recent new dyke works are continuing to flow certain areas of the allotment remains heavily waterlogged.

LP55.2 Westbourne Road

The holding area (adjacent to the containers) for previously cut down tree and hedge cutting waste prior to shredding is waterlogged and the removal of waste into the bays on the farm field have been suspended until the ground conditions improve.

LP55.3 Pymbles

The Resource Manager hopes to visit Pymbles allotment site in the next week and will report back to the meeting.

LP56 BONDGATE COMMUNITY WOODLAND

To **note** the request to site the mining wheel on the woodland has been approved by Selby Community Trust.

LP57 COMMUNITY POND

To **note** that the pond work has been completed.

LP58 PLAYAREAS

LP58.1 To **note** that unfortunately, due to ongoing severe wet weather conditions, we are experiencing a significant upsurge in rotten timbers affecting major pieces of play equipment mainly on the Flaxley Road, Barwic Parade and Community Centre play areas, as these play parks have the oldest timber structures.

The Resource Manager is sourcing replacement timber beams and is also in discussion with play area repair companies for the larger works that are required.

Barwic Parade

There are two pieces of equipment that have been made safe due to wet rot to major components.

They are the dragon/rope swing and the infant basket swing as well as other minor wooden rot problems to different structures.

LP58.2 To **note** that the 2 No. Inclusive roundabouts installations have been completed at Barwic Parade and Flaxley Road Play areas.

LP59 TRAINING

To **note** as soon as a start date is available for the horticultural courses the resource team will be asked if they would like to attend.

LP60 PRIVATE SESSION

LP61 MEMORIAL ISSUES

To **receive** the updates from the Clerk and Resource Manager.

LP62 DATE OF FUTURE MEETINGS

Monday 1 March 2021	Land & Property Committee
Monday 8 March 2021	Town Hall Management Committee
Monday 22 March 2021	Health, Safety and Welfare Group
Monday 29 March 2021	Council
Monday 12 April 2021	Special Council Grants Meeting
Friday 16 April 2021	Market Working Group
Monday 26 April 2021	Council